



Company Network Manager exists over a decade in the IT Market, and has built a significant presence and reputation, acquiring many valuable references in the industry. We are specialized for network solution, technology development, R&D and the highest level of services. Plum iTV team is one of the leaders in the design, development and delivery of multi-screen service platform. Plum iTV provides functionalities that allow watching interactive TV and constantly develops new features and functionalities.

We are looking for position:

## **Project Manager**

### **Job brief**

We are looking for an experienced Project Manager to manage organization of key client projects.

### **Responsibilities**

- Coordinate internal resources and third parties/vendors for the flawless execution of projects
- Ensure that all projects are delivered on-time, within scope and within budget
- Developing project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility
- Ensure resource availability and allocation
- Develop a detailed project plan to track progress
- Use appropriate verification techniques to manage changes in project scope, schedule and costs
- Measure project performance using appropriate systems, tools and techniques
- Report and escalate to management as needed
- Manage the relationship with the client and all stakeholders
- Perform risk management to minimize project risks

- Establish and maintain relationships with third parties/vendors
- Create and maintain comprehensive project documentation

### **Requirements**

- Strong educational background, preferably in the fields of computer science or engineering for technical project managers
- Proven working experience as a project administrator in the information technology sector
- Solid technical background, with understanding or hands-on experience in software development and web technologies
- Excellent client-facing and internal communication skills
- Excellent written and verbal communication skills
- Solid organizational skills including attention to detail and multi-tasking skills
- Strong working knowledge of Microsoft Office
- BS/MS degree in Computer Science, Engineering or a related subject
- Fluent speaking and writing English language skills
- Driving license “B” category

Your CV with cover letter please send to [hr@networkmanager.rs](mailto:hr@networkmanager.rs)